

Today's Date: _____

PATIENT REGISTRATION FORM

 $RR \square VT \square$

DISC AND SPINE 08-2018

Patient	Name:					
Date of Birth:	Social Security #:					
Marital Status: ☐ Single ☐	Married					
Primary Language:		_				
Mailing Address:		Apt/Suite #:				
City	State	Zip code:				
Home Phone:	Work Phone:					
Cell Phone:	Text Appointment	t Confirmation: 🗆 YES 🗆 NO				
Email Address:	mail Address: Email Appt. Confirmation: ☐ YES ☐ NO					
Preferred Method of Contact:	□ Home □ Cell □ Work					
PRIMARY CARE PHYSICIAN: _	Pho	ne No.:				
REFERRED BY:						
EMPLOYMENT:						
Employer's Business Name: _	Оссир	ation:				
Current Status:	e □ Part-time □ Seasonal □ Retire	ed Dunemployed DStudent				
RESPONSIBLE PARTY INFORM	IATION:					
responsible for services rendered written and notarized authorizat		· · · · · ·				
	Date of Birth:					
Address (if different from above)	:					
Phone Number:	Employer:					
EMERGENCY CONTACT: Are	e we authorized to speak to your emergen	cy contact regarding your medical record and				
treatment?: YES	NO 🗆					
Full Name:	Relation to p	atient:				
Phone Number:	City, State: _					
HOW WILL THE SERVICE BE	PAID?					
☐ Private Insurance	☐ Worker's Compensation	☐ Self-pay (NO Insurance)				
Other (need complete docum	ents):					
Patient/Guardian Signa	ature:					



INSURANCE INFORMATION

DISC & SPINE Patient Name:

PRIMARY INSURANCE:

Insurance Company Name:	PPO					
Address:						
	Policy or Group #:					
If Policyholder/Subscriber for Primary Insurance is different from p.	atient, please answer below.					
Name:	Relationship to patient:					
Date of Birth: SSN:	Phone:					
Complete Address:						
Employer (if issued through employment):						
SECONDARY	INSURANCE:					
Insurance Company Name:	□ PPO □ HMO □ EPO					
Address:						
	Policy or Group #:					
If Policyholder/Subscriber for Secondary Insurance is different from	n patient, please answer below.					
Name:	Relationship to patient:					
Date of Birth: SSN:	Phone:					
Complete Address:						
Employer (if issued through employment):						
DO YOU HAVE AN ATTORNEY?	NO					
Attorney Name:	Phone Number:					
Address:						
Should this attorney have access to all of your records?						
WORK RELA	TED INJURIES:					
Date of Injury: Clai	m Number:					
Worker's Compensation Carrier:						
Address:						
Claim Adjuster's Name:						
FAX: D						
Employer at time of Injury:						
Supervisor's Name:	Phone Number:					
Patient/Guardian Signature:						

DISC AND SPINE 08-2018

Today's Date: _____

Disc and Spine a partnership of

Robert A. Rovner MD, A Professional Corporation and Vikram Talwar MD Incorporated

NOTICE OF PRIVACY PRACTICES

This notice describes how health information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

Our Pledge Regarding Your Health Information

We understand that information about you and your health is personal. We are both committed to, and required by law to, maintain the privacy of this information. Each time we provide services, we create a record of the care and services you receive. We need this record to provide quality care and to comply with certain legal requirements. This notice applies to all of your information and the records of your health care generated by us or received by us from you or others.

Along with safeguarding your personal health information, we must also make available this notice of our legal duties and privacy practices, and we must follow the terms of the notice currently in effect. This notice will tell you about the ways in which we may use and disclose health information about you. We also describe your rights of access, amendment, control, and other rights concerning the use and disclosure of your health information. Disc and Spine partnership of Robert A. Rovner MD A Prof. Corp., and Vikram Talwar MD Inc. is also required to notify you if your health information is breached.

If you are the parent, legal guardian, or personal representative of the patient, the references herein such as "...your personal health information..." shall be understood to refer to that patient.

Complaints: If you believe your privacy rights have been violated, you may file a complaint with us, directly to our Privacy Officer: Vanessa Chaplin, Disc and Spine, 1320 El Capitan Drive, Suite 200, Danville CA 94526, Phone: (925)275-0700, Fax: (925)275-0701 You can also file a complaint with the Secretary of the Department of Health and Human Services at www.hhs.gov or in writing to any regional HHS office. There will be no retaliation for filing a complaint.

How We May Use and Disclose Your Health Information

The following categories describe different ways that we may USE your health information within Disc and Spine partnership of Robert A. Rovner MD A Prof. Corp., and Vikram Talwar MD Inc., and DISCLOSE your health information to persons and entities outside of Disc and Spine partnership of Robert A. Rovner MD A Prof. Corp., and Vikram Talwar MD Inc. We have not listed every use or disclosure within the categories, but give some examples for understanding.

Common Uses and Disclosures Allowed by Law

Treatment: We may use your health information to provide you treatment and services. We may disclose health information about you to others who are involved in your care.

Payment: We may use and disclose your health information so the treatment and services you receive at Disc and Spine partnership of Robert A. Rovner MD A Prof. Corp., and Vikram Talwar MD Inc. may be billed to and payment collected from you, an insurance company or a third party. We may also disclose health information to your insurance plan to obtain prior authorization for treatment and procedures.

Health Care Operations: We may use and disclose your health information for health care activities such as: quality assurance; administration; Disc and Spine partnership of Robert A. Rovner MD A Prof. Corp., and Vikram Talwar MD Inc. financial and business planning and development; and customer service (including investigation of complaints). These uses and disclosures are necessary to operate our health care facility and make sure patients receive quality care.

Business Associates: Some services may be provided to our organization through contracts with business associates, such as: practice consultants; quality assurance reviewers; and billing and transcription services. We may disclose your health information to our business associates so that they can perform the job we've asked them to do. Business associates are required, both legally and contractually, to appropriately safeguard your information.

Contacting You About Your Health: We may use and disclose health information to contact you, such as a reminder about an appointment or other treatment options at Disc and Spine partnership of Robert A. Rovner MD A Prof. Corp., and Vikram Talwar MD Inc.

Fundraising: If we are going to contact you as part of a fundraising effort, you will have a simple way to opt out of these contacts.

Individuals Involved in Your Care: We may disclose health information about you to a friend or family member who is involved in your care, unless you tell us in advance not to do so.

Other Laws: At times there may be federal, state or local laws that require us to use or disclose health information in other ways, or give you additional privacy protections. We will obey those laws.

Certain Situations Do Not Require Your Authorization

The following disclosures of your health information are permitted by law without any oral or written permission from you:

Public Health Activities: We may disclose health information about you for public health activities, including:

- * To prevent or control disease, injury or disability.
- * To report births and deaths.
- * To report child abuse or neglect.
- * To report reactions to medications, problems with products or other adverse events.
- * To notify people of recalls of products they may be using.
- * To notify a person who may have been exposed to a disease or may be at risk for contracting or spreading a disease or condition.

- * To avert a serious threat to you or others. These disclosures would be made only to someone able to intervene.
- * To notify the appropriate government authority if we believe a patient has been the victim of abuse (including child abuse), neglect or domestic violence.
- * Immunization records to a school requiring such for entry, provided informal approval is given by a parent, guardian, or the patient if the patient is an adult or emancipated minor.
- * To Disaster Relief agencies (such as the Red Cross) for notification as to your location and condition.
- * If you are an organ donor, we may release health information to the organizations that handle the process, as necessary to facilitate the donation.

Military and Veterans: If you are a member of the armed forces, we may release health information about you as required by military command authorities.

Worker's Compensation: We may release health information about you for worker's compensation or similar programs if you have a work related injury.

Health Oversight Activities: Disc and Spine partnership of Robert A. Rovner MD A Prof. Corp., and Vikram Talwar MD Inc. may disclose health information to a health oversight agency for activities authorized by law. These include audits, investigations, inspections and licensure. These activities are necessary for the government to monitor the health care system, government programs and compliance with civil rights laws.

Lawsuits and Disputes: If you are involved in a lawsuit or a dispute, we may be required to disclose your health information in response to a court order, administrative order, subpoena, discovery request or other lawful process by someone involved in the dispute.

Law Enforcement: We may disclose health information to law enforcement officials for reasons such as:

- * In response to a court order, subpoena, warrant, summons or similar process.
- * To identify or locate a suspect, fugitive, material witness or missing person.
- * About the victim of a crime if, under certain circumstances, we are unable to obtain the person's agreement.
- * About a death we believe may be the result of criminal conduct.
- * About criminal conduct at our facility.
- * In emergency circumstances to report a crime, the location of the crime or victims, or the identity, description or location of the person who committed the crime.

Health Records of Deceased Patients: We may disclose health information to a coroner or medical examiner, to identify a deceased person or determine the cause of death. We may also release health information about patients to funeral home directors as necessary to carry out their duties. We may disclose to relatives or close personal friends who were involved with the patient's care prior to death, health information relevant to their involvement. HIPAA privacy protections continue until 50 years after the patient's death.

National Security and Intelligence Activities: We may disclose health information about you to authorized federal officials for intelligence, counterintelligence and other national security activities authorized by law.

Legal Requirements: We will disclose health information about you without your permission when required to do so by federal, state or local law.

Other Uses and Disclosures Require Your Authorization

Other uses and disclosures of health information not covered by this notice or applicable laws will be made only with your written permission (called "authorization"). If you do give authorization in some instances, you may revoke that authorization in writing at any time. Uses and disclosures of your personal information that require your authorization include marketing functions, and most disclosures that involve sale of health information. Your authorization is also required before we can use or disclose psychotherapy notes about you for any purpose other than basic treatment and healthcare operations.

Your Health Information Rights

You have the following rights concerning your health information:

- **1. Request a restriction on certain uses and disclosures of your information.** We may agree to your request but are not required by law to do so, with the one following exception (item 2)...
- 2. Restricting disclosures to health plan or insurance for treatment you pay for in full. (The one exception to item 1 above) If you pay in full at the time of service and request we not disclose the information to your health plan or insurer, we must and will comply.
- 3. Obtain a copy of this Notice of Privacy Practices upon request.
- **4. Inspect and/or request a copy of your health record.** You must make the request in writing, and we have 30 days to comply.
- **5. Request an amendment to your health record** if you feel the information is incorrect or incomplete. Disc and Spine partnership of Robert A. Rovner MD A Prof. Corp., and Vikram Talwar MD Inc. may deny your request if, for instance, we believe it is accurate and complete as it stands.
- **6. Obtain an accounting of disclosures of your health information.** This will include the times when someone used or disclosed your health information other than the allowed common uses and disclosures, or uses and disclosures that you authorized.
- **7.** Request communication of your health information by alternative means or locations. For instance: an address or phone number other than your home.
- 8. Revoke a previously agreed upon authorization except to the extent that action has already been taken.

For more information contact our privacy officer: Vanessa Chaplin, Disc and Spine, 1320 El Capitan Drive, Suite 200, Danville CA 94526, Phone: (925)275-0700, Fax: (925)275-0701, Email: appointments@discandspine.com.

We reserve the right to change this notice, and to make the revised or changed notice effective for health information we already have about you as well as any information we receive in the future. A copy of the current notice in effect will be available at Disc and Spine partnership of Robert A. Rovner MD A Prof. Corp., and Vikram Talwar MD Inc.

Effective Date: 8/18/2018

Acknowledgment of Receipt

Disc and Spine a partnership of

Robert A. Rovner MD, A Professional Corporation and Vikram Talwar MD Incorporated

NOTICE OF PRIVACY PRACTICES

By signing this page you acknowledge that you have received a copy of our Notice of Privacy Practices.

Print Name of Patient	
Signature of Patient(or Personal Representative)	
Print Name of Personal Representative(if NOT Patient)	
Date Signed	
Witnessed by	

Effective Date: 8/18/2018



1320 El Capitan Drive #200 Danville, California 94526 Phone: 925-275-0700 Fax: 925-275-0701

Robert A. Rovner, MD, A Professional Corporation Diplomate American Board of Orthopedic Surgery Fellow American Academy of Orthopedic Surgery

hour period prior to the appointment date/time.

Vikram Talwar, MD, IncorporatedDiplomate American Board of Orthopedic Surgery
Fellow American Academy of Orthopedic Surgery

Patient Name:	Date of Birth:
Fir	nancial Policies
_	I hereby assign insurance benefits to be paid directly to Dr. Rovner or red to me. I hereby authorize the release of medical information to
• • • • • • • • • • • • • • • • • • • •	verage) I understand that I am financially responsible for charges not sation carrier, or liability insurance. Office visit co-payment is due and
Patient Responsibility (self-pay patients) I understa	and payment for all services are due at the time services are rendered.
	ion of services rendered by the physicians, Dr. Rovner or Dr. Talwar, I enses incurred for such treatment. Also, I agree to pay all collection
Credit Card Information We accept the following cre	edit cards: Visa MasterCard, Discover, or American Express. Debit cards

Form Fee Policy I am aware that there is a \$25.00 fee for the completion of all forms <u>except</u> State of California Employment Development Department (disability). This fee is due before the completion and release of the form to me.

No-Show Policy There will be a \$40.00 No-Show charge assessed for appointments that are not cancelled within a 24-

are accepted for all banks. The minimum charge amount for American Express is \$20.00.

Non-Sufficient Fund (NSF) Policy I acknowledge that there is a \$25.00 bank and processing fee in addition to the original check amount that will be assessed. Radiology Image Copies There will be a \$10.00 fee for all CD copies of images taken in other facilities i.e. MRIs, CTs. On all in house X-Ray imaging, the first CD is complimentary, a \$10.00 will apply for additional copies. Preferred Provider Plans With certain insurance companies, it is necessary for you to be treated by a Preferred Provider to ensure complete coverage. If the doctor is not on the preferred provider panel, you will be responsible for the charges. Please check with your insurance carrier or our office for verification before being seen. Medicare We accept assignment with Medicare. One secondary insurance claim is submitted as a courtesy. Non-Contracted Plans and/or Motor Vehicle Claims We will submit one insurance claim as a courtesy, provided that a current insurance card is presented at your visit OR we have proof of your personal injury coverage. Third Party Claims We do not bill third party claims. **HMO Insurance Plans** A referral is required from your primary care physician prior to each appointment. If we do not have a referral at the time of your appointment, your signature/initials acknowledge that you will be responsible for any charges incurred without a referral/authorization. Durable Medical Equipment During your visit, durable medical equipment such as neck or back braces may be ordered and dispensed. If you have health insurance, those items will be pre-authorized prior to being dispensed. These charges may be reflected on your statement. **Signature of Patient or Guarantor:** Date: **Print Patient Name:**



Full Name:	Date of Birth:					
Date of Visit:						
Height: Weight:	Age:					
TOI	DAY'S VISIT					
What is the reason for your visit today / chief of	complaint?					
Was this MVA related? ☐ Yes ☐ No Work-related injury? ☐ Yes ☐ No Date of onset:						
Do you need a work note or forms completed?	□Yes □ No					
Form/note type:						
How often does the pain/numbness occur:□ R	are Intermittent Occasional Persistent N/A					
The order does the pain, numbress occur.	are intermittent in occasional in resistent in N/A					
What is the status of your condition since the o	nset date:					
☐ Unchanged ☐ Improving ☐ Fluctuating	g □Stable □Worse □ Resolved					
What is the severity of your pain / numbness?	(circle a number)					
No Pain 0 1 2 3 4 5 6 7 8 9 10	· ·					
	encing? Check all that apply					
☐ Ache ☐ Burning ☐ Deep ☐ Super ☐ Sharp ☐ Shooting ☐ Throbbing ☐ E	erficial □ Dull □ Localized □ Piercing Electric □ Tingling □ Numb □ Discomfort					
	icette - Tinging - Trains - Disconnect					
What is the location of your pain/numbness? C	Check all that apply					
• •	☐ Lower back ☐ Gluteal area ☐ Flank					
☐ Thighs ☐ Legs ☐ Shoulder ☐ Other (sizele and) (sizele and)	- 1					
RT / LT / Both RT / LT / Both	(circle one) (circle one) (circle one) RT / LT / Both RT / LT / Both RT / LT / Both					
, 21, 200	, 2., 55					
Below "X" the areas you feel pain						
()						
Circle which best describes your pain:						
$\mathcal{I}_{\Lambda} \wedge \mathcal{I}_{\Lambda} \wedge \mathcal{I}_{\Lambda}$	7,7					
The two of his two of hos of						
	2 4 6 8 10					
No Hurt	Hurts Hurts Hurts Hurts Little Bit Little More Even More Whole Lot Worst					



Full Name:		_Date of Birth:		
What aggravates your condition? Check all that apply □ Nothing aggravates my condition □ Daily activity □ Ascending stairs □ Descending stairs □ Coughing □ Driving □ Flexion □ Extension □ Lifting weight □ Rotating/twisting □ Bending □ Standing □ Sitting □ Walking □ Exercise □ Lying down/sleep □ Other:				
What relieves your condition? Check all that apply				
DI 54 05 1107 411	NASSIGNATIONS VOLUMES TA	www./: : 070	.	
	MEDICATIONS YOU ARE TA		•	
☐ No medications to list	Vac. 🗆 Na	□ See attache	d medications list	
Are you taking blood thinners? Medication Name	Dose	Durnoso	Physician	
Medication Name	Dose	Purpose	Physician	
DRUG & OTHER ALLERGIES (list): NO KNOWN DRUG ALLERGIES Have you had a fall in the last 12 months? Yes No More than 2 times? Yes No				
SOCIAL HISTORY				
Occupation:	Employer:	Still empl	oyed?□Yes □ No	
Occupation: Employer: Still employed? \(\text{Yes} \) No Marital status: Do you exercise? \(\text{Yes} \) No If yes, how often?:				
Do you smoke tobacco products? □Yes □ No If yes, have you ever tried to quit? □Yes □ No				
Type: Packs per day: Years used:				
Do you drink alcohol? ☐Yes☐ No If yes, how many drinks per week?				
Have you traveled or lived outside				



Date of Birth:						
PA	ST MI	EDICAL ANI) FAMII	Y H	ISTORY	
S	elf	Relat	ive	Des	cribe	
□Ye	s 🗆 N	o 🗆 Yes 🛭	□ No			
□Ye	s \square N	o 🗆 Yes 🛭	□No			
□Yes	s 🗆 N	o 🗆 Yes 🛭	□ No			
□Yes	s 🗆 N	o 🗆 Yes 🛭	□No			
□Yes	s 🗆 N	o 🗆 Yes 🛚	□ No			
□Yes	s 🗆 N	o 🗆 Yes 🛭	□ No			
□Yes	s 🗆 N	o 🗆 Yes 🛚	□ No			
□Yes	s 🗆 N	o 🗆 Yes 🛚	□ No			
□Yes	. □ N					_
□Yes	s \square N	o 🗆 Yes 🛭	□ No			
□Yes	s \square N	1				
		I				
	ı	DIAGNOSTI	C HISTO	RY		☐ None
		Date				Results
dies						
	151TC	DEL ATIMO	TO 6115	DEN	T DDOD! 514(6)	□ N
	-		т		II PROBLEM(S)	□ None
Start D	ate	End Date	Provid	ger		% of relief 0-100
PRIOR SURGERY						
Reasor	1		Date		Facility	Physician
					•	•
	S	Self Yes N Tes N Treatments	Self Relat Yes No Yes TREATMENTS RELATING Start Date End Date	Self Relative Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes	Self	PAST MEDICAL AND FAMILY HISTORY Self



Full Name:	Date of Birth:					
REVIEW OF SYSTEMS						
CHECK IF YOU HAVE ANY	OF THE FOLLOWING		ALL NEGATIVE BELOW			
Constitutional ☐ Fever/chills/night swea	Cardiovascular ts	Integumentary Rash Skin infections Skin lesions Other: Respiratory	Ear, Nose, Throat & Eyes Eye/vision disorders Frequent sore throat Vertigo/dizziness Voice hoarseness Difficulty swallowing Other: Genitourinary Kidney stones Frequent urination Blood in urine			
☐ Heartburn/reflux☐ Black or bloody stool☐ Other:	☐ Weakness/numbness☐ Neurologic problem	☐ Shortness of breath ☐ Abnormal chest x-ray ☐ Other:	☐ Bladder leakage			
 ☐ Anxiety ☐ Depression ☐ Insomnia ☐ Mood disorder ☐ Other: Hematology/Lymphatic ☐ Easy bruising/bleeding 	Allergic/Immunologic Rheumatoid arthritis Lupus Hives/Eczema Autoimmune disorder Other: Females Only Pregnant Last menstrual period:	Musculoskeletal Arthritis/osteoporosis Broken bones Joint pain/swelling Carpal tunnel Other: Other:	Endocrine ☐ Diabetes — I or II ☐ Parathyroid/Paget's ☐ Heat/cold intolerance ☐ Thyroid disorder ☐ Other:			
FOR STAFF USE ONLY: Puls Oriented x 3: ☐ Awake ☐	e:BP: Responsive	BMI: person/place/time				
Patient Signature	(Date)	MD/ PA Signature	(Date)			